

SALARY BOARD MINUTES
June 8, 2021

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Michael Dulaney
Commissioner Albert Abramovic
Sabrina Backer, Chief Clerk
Misty Anderson, Administrative Assistant
Richard Winkler, Solicitor
Diona Brick, Fiscal
Deborah Sharpe, Treasurer

Justin Wolfe, Human Resources
Marie Plumer, Human Services
Luke Kauffman, Two Mile Run County Park
Jason Ruggerio, Planning
Kara O'Neil, The Derrick
Garrett Dvorkin, The Titusville Herald
Nathan Roggenkamp, Stream TV

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board Meeting. The Salary Board Meeting was convened and adjourned prior to the start of the Commissioner Board Meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:33 p.m.

APPROVAL OF THE MINUTES FROM THE MAY 11, 2021 MEETING:

Commissioner Dulaney made a motion to approve the minutes from the May 11, 2021 meeting, seconded by Deborah Sharpe, Treasurer, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

SALARY BOARD ITEMS FOR CONSIDERATION:

Justin Wolfe presented the Salary Board agenda for approval:

DEPARTMENT #305 PRISON

CREATE

Correctional Officer Intern (2 positions)

Temporary Part-Time

Non-Exempt Hourly Pay Grade 1

Effective 05/11/21

Note: Part of the Recruitment and Retention Program in the Venango County Prison.

DEPARTMENT #509 HS FISCAL

CREATE

Fiscal Tech

Full-Time

SEIU Pay Grade 10

Effective 05/19/21

Note: Due to additional monies coming in from Housing, MH, CSBG.

DEPARTMENT #530 PICS

CREATE

Service Coordinator II

Full-Time

Non-Exempt Hourly Pay Grade 6

Effective: 06/01/21

Note: OA Assessor needed in PIC.

DEPARTMENT #540 MH/DS

CREATE

Training Officer

Temporary Full-Time

Non-Exempt Hourly Pay Grade 6

Effective: 05/03/21

Note: Extension of temporary assignment through August 31, 2021.

Correction to the 5/11/21 Salary Board

Department #520 CYS

CREATE

Service Coordination Intern (3 positions)

Temporary Full-Time

Non-Exempt Hourly Pay Grade 1

Effective: 05/10/21 through 7/30/21

Note: Seasonal positions – Retention and Recruitment Program.

NOTE: One of these positions will last until 8/13/21 to coincide with Clarion's longer school semester.

- Commissioner Abramovic made a motion to approve the above Salary Board Agenda items, seconded by Deborah Sharpe, Treasurer, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:35 p.m. upon a motion by Commissioner Dulaney and a second by Deborah Sharpe, Treasurer, aye all.

Respectfully submitted,

Misty Anderson

Administrative Assistant